

## Tabling Form



Date: Saturday, May 2, 2020

Location: Washington Park Lakehouse, Albany, NY

Set-up Time: 10 AM

Breakdown: 3 PM

Expected attendance: 400-500 people living with HIV and AIDS and those who provide direct support to them.

**Yes! We would like to provide a table at AIDSWalk and Festival!**

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Cell-phone: \_\_\_\_\_

Company Name (to be listed on website and promotions)

\_\_\_\_\_

**Provided:** One 8 foot Table & 2 chairs. We encourage vendors to bring lots of great educational giveaways!

### Prices:

- Companies : \$500
- Small Businesses: ~~\$250~~ **\$100**
- Nonprofit Organizations: \$100

### Please remit payment per table payable to by April 18, 2020:

Albany Damien Center  
Memo Line: AIDSWalk & Festival Table  
728 Madison Avenue, Suite 100  
Albany, NY 12208

### To register online please follow these steps:

1. Visit this link:  
<https://albanydamiencenter.z2systems.com/np/clients/albanydamiencenter/eventRegistration.jsp?event=19&>
2. Click Register as an Organization
3. Input main contact's information
4. Indicate number of people tabling (If known) by choosing number of attendees.
5. On the following page, select applicable table option for Attendee 1 and mark additional people as attendees. If you selected multiple tables, you will be charged for more than 1 table.

If you have any questions, please contact Wes Burton at [Wburton@albanydamiencenter.org](mailto:Wburton@albanydamiencenter.org) or 518-449-7119 x 137.