

## Join Our Smart Meals Team!

**Job Title:** Community Nutrition Educator

**Overview:** Deliver group and individual nutrition health education for people with HIV/AIDS in a comfortable, supportive, and empowering environment.

**Status:** Full-Time (37.50 hours), Hourly, Benefit Eligible, \$46,000-\$50,000 **Reports to:** Program Manager I

### Minimum Qualifications:

1. BA or BS recommended in Nutrition or related field such as health education
2. 1-2 years of experience working with individuals with chronic illnesses. Experience working with HIV/AIDS a plus.
3. 1-2 years of experience developing and facilitating nutrition health education
4. Possess an understanding of community level work and the importance of collaborating with other organizations
5. Excellent communication, writing, and computer skills.
6. Cultural and linguistic competence for the target population. Spanish fluency a plus.
7. Clean driver's license, ability, and means to travel on a flexible schedule as needed.

### Responsibilities:

1. Adheres to AIDS Institute requirements for the provision of Nutrition Health Education (NHE)
2. Develops nutrition health education plans that incorporate goals and objectives, frequency and duration of the sessions, HIV specific health and nutrition topics
3. Reviews RD assessment and dietary recommendations to determine the food and meal service client receives, and type of health education appropriate to meet needs
4. In conjunction with the Program Director, monitors the appropriateness of the food and meal service provided to the client
5. Establishes connections and communicates frequently with medical nutrition programs/practitioners and RDs and makes referrals as necessary and appropriate
6. Completes NHE and Food and Meal Screening form which includes the reasons for client participation in the nutrition health education program
7. Ensures client adherence to NHE and food and meal policies and procedures, follows protocol for food gift card/voucher distribution
8. Acts as team leader with Nutrition Program Assistant to conduct community coordination activities
9. Communicates and collaborates with AIDS Institute staff and responds timely and appropriately to all requests, including required meetings and trainings
10. Fully engage in self-care to promote physical, emotional, and spiritual well-being.
11. Other duties and special projects as assigned.

# Albany Damien Center

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**The Albany Damien Center's mission** is to enhance the lives of people affected by HIV/AIDS in an affirming environment and to reduce new infections in the communities we serve. **Our vision** is a community where people with HIV/AIDS achieve their desired potential and are respected as coworkers, neighbors, and friends, while striving for an HIV free generation.

**The Albany Damien Center is committed to building a culturally diverse staff** and strongly encourages applications from minority candidates, women, persons from our LGBTQ community, persons living with HIV/AIDS, and persons formerly homeless.

**To Apply: Please send 1) cover letter 2) resume and 3) list of three professional references to [Careers@AlbanyDamienCenter.org](mailto:Careers@AlbanyDamienCenter.org)** . Continuous recruitment until position filled.