

Peers!! Join our Employment Pathways Program!

Job Posting: Peer Employment Advocate

Overview: The Peer Employment Advocate will provide support to assist persons living with HIV (PLWH) who wish to enter employment, vocational, or educational opportunities. This position will provide life skills training, job readiness and preparation activities, supportive motivation, and work collaboratively with the Employment Navigator to help eliminate barriers, such as transportation or child-care needs.

They will also assist with connections to mental health and substance use disorder recovery supports. Medication management will play a central role in this process, as shifting a person's routine can often lead to the need for changes in strategies for medication adherence. This position will provide outreach in the community and HIV continuum to promote the benefits of employment for PLWH.

Status: Full Time (37.50 hours), Hourly \$22 - \$24/hour, Benefit Eligible. (We may consider (2) part time positions)

Benefits include:

- 15 paid holidays and generous paid time off
- Health & Dental Insurance – with great coverage and low deductibles
- 403b Retirement plan with employer match
- MetLife life insurance - \$50,000
- Employee Assistance Program (EAP)
- Continued Professional Development and Training Opportunities

Qualifications

1. AIDS Institute Peer Certification or intent to receive certification within 6 months of hire.
2. Have direct experience/knowledge of HIV/AIDS, addiction, mental health, and/or employment and be comfortable talking about that experience.
3. Able to maintain confidentiality and professional boundaries within agency and grant guidelines.
4. Experience, ability, and willingness to work as a team with a diverse staff, volunteers, and constituents.
5. Demonstrated behaviors and attitudes which support agency mission philosophy and policies and fosters cooperation and teamwork through use of positive/constructive communication techniques.
6. Valid driver's license, insurance, and unrestricted use of a vehicle required.

Responsibilities

1. Provide outreach activities to increase client enrollment in Employment Pathways.
2. Work collaboratively with the Employment Navigator to provide client assistance in locating and obtaining employment.
3. Provide supportive services for life skills, job readiness, job search, placement, and retention services.
4. Maintain referral sources for community-based services such as housing, nutritional assistance, childcare, transportation, and social functions. Help increase client ability to remain independent in the community.
5. Utilize agency's internal electronic health record system and assist in maintaining records of member-level data, complete documentation within one business day of service provided, and adhere to grant and grant reporting requirements.
6. Fully engage in self-care to promote physical, emotional, and spiritual well-being.
7. Other duties and special projects as assigned.

Albany Damien Center

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The Albany Damien Center's mission is to enhance the lives of people impacted by HIV, mental health, and homelessness in a safe, inclusive environment. **Our vision** is a more equitable community, where people achieve their desired potential.

The Albany Damien Center is committed to building a culturally diverse staff and strongly encourages applications from minority candidates, women, persons from our LGBTQ+ community, persons living with HIV/AIDS, and persons formerly homeless.

To Apply: Please send 1) cover letter 2) resume and 3) list of three professional references to careers@albanydamiencenter.org.