**Tabling Form**



**Date: Saturday, April 13, 2019**

**Location: Washington Park Lakehouse, Albany, NY**

**Set-up Time: 10 AM**

**Breakdown: 3 PM**

**Expected attendance: 400-500 people living with HIV/AIDS and those who provide direct support to them.**

 **❒ Yes! We would like to provide a table at Walk to END AIDS!**

**Contact Name:**

**Title:**

**E-mail:**

**Cell-phone:**

**Company Name (to be listed on website and promotions)**

**Provided:** One 8 foot Table & 2 chairs. We encourage vendors to bring lots of great educational giveaways!

**Prices:**

* Companies : $500
* Small Businesses:\*\* *$250* **$100**
* Nonprofit Organizations: $100



*\*\* discounted table rates for local businesses thanks to
 City of Albany Capital Resource Corporation (CACRC)*

 **Please remit payment per table payable to by March 29, 2019:**

Albany Damien Center

Memo Line: AIDS Walk & Festival Table

728 Madison Avenue, Suite 100

Albany, NY 12208

**To register online please follow these steps:**

1. Visit this link: <https://albanydamiencenter.z2systems.com/np/clients/albanydamiencenter/eventRegistration.jsp?event=19&>
2. Click Register as an Organization
3. Input main contact’s information
4. Indicate number of people tabling (If known) by choosing number of attendees.
5. On the following page, select applicable table option for Attendee 1 and mark additional people as attendees. If you selected multiple tables, you will be charged for more than 1 table.

**If you have any questions, please contact Nick Cramer at** **NickC@albanydamiencenter.org****.**