

Job Posting: Community Nutrition Educator

Overview: Deliver group and individual nutrition health education for people with HIV/AIDS in a comfortable, supportive, and empowering environment.

Status: Full-Time (37.50 hours), Hourly, Benefit Eligible **Reports to:** Program Manager I

Salary Range: \$46,000-\$50,000/annual

Qualifications:

1. BA or BS recommended in Nutrition or related field such as health education
2. 1-2 years of experience working with individuals with chronic illnesses. Experience working with HIV/AIDS a plus.
3. 1-2 years of experience developing and facilitating nutrition health education.
4. Possess an understanding of community level work and the importance of collaborating with other organizations
5. Excellent communication, writing, and computer skills.
6. Cultural and linguistic competence for the target population. Spanish fluency a plus.
7. Clean driver's license, ability, and means to travel on a flexible schedule as needed.

Responsibilities:

1. Adheres to AIDS Institute requirements for the provision of Nutrition Health Education (NHE)
2. Develops nutrition health education plans that incorporate goals and objectives, frequency and duration of the sessions, HIV specific health and nutrition topics
3. Reviews RD assessment and dietary recommendations to determine the food and meal service client receives, and type of health education appropriate to meet needs
4. In conjunction with the Program Director, monitors the appropriateness of the food and meal service provided to the client
5. Establishes connections and communicates frequently with medical nutrition programs/practitioners and RDs and makes referrals as necessary and appropriate
6. Completes NHE and Food and Meal Screening form which includes the reasons for client participation in the nutrition health education program
7. Plans and facilitates a case conference on each client who has been in the NHE program for six months, more frequently when necessary
8. Maintains client records that document attendance, participation, progress, accomplishments, and additional needs, referrals, and goals
9. Ensures client adherence to NHE and food and meal policies and procedures, follows protocol for food gift card/voucher distribution
10. Acts as team leader with Nutrition Program Assistant to conduct community coordination activities
11. Communicates and collaborates with AIDS Institute staff and responds timely and appropriately to all requests
12. Attends all AIDS Institute required meetings and trainings
13. Fully engage in self-care to promote physical, emotional, and spiritual well-being.

Albany Damien Center

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14. Fully support and grow the Damien Center Pharmacy Program and work to support members in reducing barriers to help each person achieve durable HIV Viral Load Suppression.
 15. Support and participate in a culture of philanthropy by recognizing that fundraising efforts—including donor relations and organizational agency communication—include all staff and are essential to carry out the work and mission of the organization. Assist in securing member stories and participating in fundraising efforts as requested by supervisor.
 16. Attend full staff meetings and meet required 24 hours of annual training
 17. Other duties and special projects as assigned.

The Albany Damien Center's mission is to enhance the lives of people affected by HIV/AIDS in an affirming environment and to reduce new infections in the communities we serve. **Our vision** is a community where people with HIV/AIDS achieve their desired potential and are respected as coworkers, neighbors, and friends, while striving for an HIV free generation.

The Albany Damien Center is committed to building a culturally diverse staff and strongly encourages applications from minority candidates, women, persons from our LGBTQ community, persons living with HIV/AIDS, and persons formerly homeless.

To Apply: Please send 1) cover letter 2) resume and 3) list of three professional references to careers@albanydamiencenter.org.

COVID-19 considerations: COVID-19 vaccination or approved exemption required.