

# The Albany Damien Center

The Capital Region's AIDS  
Community Center

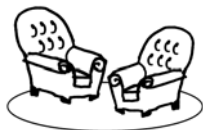
12 South Lake Ave  
Albany, NY 12203  
Phone: 518/449-7119  
Fax: 518/449-7881



AlbanyDamienCenter.org  
PAWSNYCapitalRegion.org

## Programs

### AIDS Community Center



Programs to improve quality of life in  
a comfortable, supportive space

### Smart Meals



Nutritious meals served during  
Community Center hours

### PAWS



Helping pets & their owners *when  
they need each other the most...*

### The Treasure Chest



Estate quality at thrift store prices!  
295 Hamilton St, Albany 436-7451

The Albany Damien Center is a not-  
for-profit organization tax-exempt  
under section 501(c)(3) of the federal  
tax code (NYS Charities Reg.  
#64142; Fed. Employer ID #22-  
3108995)

## Peer Advocate Job Description

**Title:** HIV+ Peer Advocate

**Status:** Full Time, 35 hours – Benefit Eligible

**Hours:** Flexible during ADC hours open

**Reports to:** Program Manager

### **Minimum Qualifications:**

1. Documentation of HIV status and willingness to openly disclose.
2. Two years experience employed in a professional work environment.
3. High School or GED diploma.
4. Clean driver's license and access to car.
5. Caring, outgoing, upbeat, and non-judgmental attitude.
6. Ability to use good judgment regarding confidentiality and boundary issues.
7. Ability and willingness to accept direction from supervisor.
8. Ability to maintain required work schedule, be on time, and be accountable for how time used.
9. Honesty and genuine compassion for individuals living with HIV/AIDS.
10. Ability to advocate for clients by bringing concerns about services to providers' attention.
11. Ability to help clients identify risk reduction strategies.
12. Good oral and written communication skills.
13. Comfort and knowledge of the diversity (ethnic, sexual orientation, socioeconomic status, etc.) of our multicultural HIV/AIDS community.
14. E-mail, typing, and computer skills (MS Office/Excel and Internet).

### **Preferred Qualifications:**

1. Associates or Bachelor's Degree
2. Knowledge of HIV/Hepatitis/STI prevention, testing, and care
3. Experience in working with MSM (Men who have Sex with Men) from Communities of Color
4. Familiarity of AIDS specific and support services in the Capital Region.
5. HIV peer leadership and empowerment training
6. Group facilitation training

### **Duties and Responsibilities:**

1. Outreach Provide planned face to face presentations to recruit clients for program activities, distribute safer sex kits, and provide referrals for HIV/Hepatitis/STI testing and treatment.
2. Interventions Provided to Individuals: Deliver multiple session curriculum-based prevention education DEBI intervention RESPECT. Provide Peer Buddy Program activities including HIV/Hepatitis/STI risk reduction prevention skill-building and referrals/follow-up support for testing and treatment.

Policy #: PER – 1.1.31.7. Created: 9/1/07, Reviewed: 1/29/12, Revised: 1/29/12

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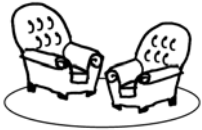
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3. Interventions Provided to Groups: Deliver multiple session curriculum-based prevention education DEBI interventions Healthy Relationships and Many Men, Many Voices.

4. General: Provide new member intakes and orientation. Assist with operation of living room, opening/closing of house. Assist members with referrals to ADC programs and other area agency services. Complete progress notes and enter data in AIRS. Attend 24 hrs of mandatory trainings per year. Attend full staff, COC team case conference, Peer Advocate staff, and supervision meetings. Attend clinical supervision provided by Mental Health Counselor. Be flexible with other duties as assigned.

**To apply:** Please send cover letter, resume, salary history, 3 professional references by e-mail to Perry Junjulas, Executive Director at [PerryJ@AlbanyDamienCenter.org](mailto:PerryJ@AlbanyDamienCenter.org)